







Organization of a study tour for journalists to Denmark RFP15/01123

Clarifications to queries received by email:

Q: Concerning the Visa arrangements - the ToR states it is the main responsibility of the Contractor with UNDP general support to arrange Visa(s). Is it the responsibility of the contractor to pay for the visa(s)?

A: No. The responsibility of Visa payment will rest on UNDP and/or the participants.

Q: Will the participants pay individually and direct to the hotel?

A: Yes. The participants will pay individually, directly to the hotel booked by the contractor.

Q: Is the contractor obligated to financially guarantee the hotel bookings? Including "no-shows?"

A: Yes, the contract must guarantee the hotel bookings if this is the requirement of the hotels. "No-show" penalties will be covered by participants/UNDP.

Q: Regarding the Airport transfer: Do the attendees make their own transfer logistic arrangements?

A: The participants will make their own transfer logistic arrangements. The contractor may optionally propose airport hotel transfer alternatives, however, the costs shall be covered by participants.

Q: Will the attendees arrive in Denmark on different flights?

A: All attendees will arrive in Denmark on the same flight.